

XBRL Excel Utility	
1.	<a href="#">Overview</a>
2.	<a href="#">Before you begin</a>
3.	<a href="#">Index</a>
4.	<a href="#">Import XBRL file</a>
5.	<a href="#">Steps for Filing Corporate Governance Report</a>
6.	<a href="#">Fill up the data in excel utility</a>

### I. Overview

The excel utility can be used for creating the XBRL/XML file for filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website ([www.listing.bseindia.com](http://www.listing.bseindia.com)) .

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

1	Details of general information about company	<a href="#">General Info</a>
2	Composition of BOD	<a href="#">Annexure I - Composition of BOD</a>
3	Composition of Committee	<a href="#">Annexure I - Composition of Committee</a>
4	Meeting of BOD	<a href="#">Annexure I - Meeting of BOD</a>
5	Meeting of Committees	<a href="#">Annexure I - Meeting of Committees</a>
6	Related Party Transaction	<a href="#">Annexure I - Related Party Transaction</a>
7	Affirmation	<a href="#">Annexure I - Affirmation</a>
8	Website	<a href="#">Annexure II - Website</a>
9	Annual Affirmation	<a href="#">Annexure II - Annual Affirmation</a>
10	Annual Affirmation Continue	<a href="#">Annexure II - Annual Affirmation Continue</a>
11	Annexure III	<a href="#">Annexure III</a>
12	Signatory Details	<a href="#">Signatory Details</a>

### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

### 5. Steps for Filing Corporate Governance Report

**I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

**III. Validate All Sheets:** Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on "Generate XML" to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. Now click on "Generate Report" to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

### 6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

[Home](#)[Validate](#)[Import XML](#)

### General information about company

Scrip code	532035
NSE Symbol	0000
MSEI Symbol	NOTLISTED
ISIN	INE808C01014
Name of the entity	₹NISTAR MULTIMEDIA LIMITED
Date of start of financial year	01-04-2023
Date of end of financial year	31-03-2024
Reporting Quarter	Quarterly
Date of Report	30-06-2023
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

Enter the quarter ended date only

[Prev](#)[Next](#)

Annexure 1

Annexure 1 to be submitted by listed entity on quarterly basis

1. Composition of Board of Directors

Disclosure of rates on composition of Board of Directors regulatory		Whether special resolution passed (Refer Reg. 17(2A) of Listing Regulations)		Whether independent in nature (Refer Reg. 17(2A) of Listing Regulations)		Single/Number of Directors under section 166 of the Companies Act, 2013																			
Yes		No		No																					
No		Yes		No																					
Sl	Title (Mr / Ms)	Name of the Director	PAN	DN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 17(2A) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of reversion	Tenure of Director (in months)	No. of Directorship in listed entities including the listed entity (Refer Regulation 17A of Listing Regulations)	No. of Independent Directorship in listed entities including the listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit, Stakeholder Committee, Including the listed entity (Refer Regulation 17A(1) of Listing Regulations)	No. of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including the listed entity (Refer Regulation 17A(1) of Listing Regulations)	Notes for not providing DNI	Notes for not providing DNI
1	Mr	SURENDRANATHAN SIVASUBRAMANIAM	AZQP8651C	16-08-1977	Non Executive - Non Independent Director	Not Applicable		16-08-1977	No				Active	NA		12-09-2021	30-09-2021		21.00	1	0	2	0		
2	Mr	ANANDHAKUMAR SURESHKUMAR	AZQP1186F	08/08/1963	Executive Director	Not Applicable	08/08/1963	No					Active	NA		17-06-2012	26-12-2012		14.00	1	0	0	0		
3	Ms	POOJA SHRI RAMA	AZQP1771M	03/10/1992	Non Executive - Independent Director	Chairperson		03-10-1992	No				Active	NA		20-06-2021	30-09-2021		14.00	0	1	1	0		
4	Ms	PREETHI KUMARASWAMY	UJTS1678D	02/01/1994	Non Executive - Independent Director	Not Applicable		02-01-1994	No				Active	NA		21-06-2022	21-06-2022		11.00	1	1	1	0		

Annexure 1

II. Composition of Committees

For this quarter kindly note the following points:  
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.  
 2. Date of Appointment can be any day upto September 30, 2022.  
 3. Date of Cessation must be for the current quarter only, i.e. July 1, 2022 to September 30, 2022.

Disclosure of notes on composition of committees explanatory	Add Notes
Is there any change in information of committees compare to previous quarter	Yes

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson							Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	09614744	PRIYANKA KISHORKUMAR SODAGAR	Non-Executive - Independent Director	Chairperson	23-05-2022		
2	06408477	SHREYANSH BHUPENDRA BAVISHI	Non-Executive - Non Independent Director	Member	03-09-2021		
3	09216502	PRAPTI UDAY SHAH	Non-Executive - Independent Director	Member	29-06-2021		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson							Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	09614744	PRIYANKA KISHORKUMAR SODAGAR	Non-Executive - Independent Director	Chairperson	23-05-2023		
2	06408477	SHREYANSH BHUPENDRA BAVISHI	Non-Executive - Non Independent Director	Member	03-09-2021		
3	09216502	PRAPTI UDAY SHAH	Non-Executive - Independent Director	Member	29-06-2021		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson							Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	09614744	PRIYANKA KISHORKUMAR SODAGAR	Non-Executive - Independent Director	Chairperson	23-05-2023		
2	06408477	SHREYANSH BHUPENDRA BAVISHI	Non-Executive - Non Independent Director	Member	03-09-2021		
3	09216502	PRAPTI UDAY SHAH	Non-Executive - Independent Director	Member	29-06-2021		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee

Whether the Risk Management Committee has a Regular Chairperson							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be pre-filled automatically

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson							Yes
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Other Committee

Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

[Home](#)[Validate](#)

## Annexure 1

## III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (if any) in the previous quarter	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
		<a href="#">Add</a> <a href="#">Delete</a>						
1		11-01-2023			Yes	4	4	2
2		13-01-2023	1		Yes	4	4	2
3		06-02-2023	23		Yes	4	4	2
4		09-02-2023	2		Yes	4	4	2
5		10-04-2023	59		Yes	4	4	2
6		23-06-2023	73		Yes	4	4	2
7		29-06-2023	5		Yes	4	4	2

[Prev](#)[Next](#)

## Annexure 1

## IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Add Notes

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)	
1	Stakeholders Relationship Committee	27-01-2023				Yes	3	3	2	0	
2	Audit Committee	06-02-2023	9			Yes	3	3	2	0	
3	Audit Committee	09-02-2023	2			Yes	3	3	2	0	
4	Nomination and remuneration committee	10-04-2023	59			Yes	3	3	2	0	
5	Audit Committee	10-04-2023				Yes	3	3	2	0	
6	Stakeholders Relationship Committee	10-04-2023				Yes	3	3	2	0	
7	Audit Committee	23-06-2023				Yes	3	3	2	0	
8	Nomination and remuneration committee	23-06-2023				Yes	3	3	2	0	
9	Nomination and remuneration committee	29-06-2023	5			Yes	3	3	2	0	

Prev

Next

Annexure 3			
V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	
Disclosure of notes on related party transactions			<a href="#">Add Notes</a>
Disclosure of notes of material transaction with related party			<a href="#">Add Notes</a>

Print

Whether 1 Details of non compliance of prior approval of audit committee obtained

Whether 1 Details of non compliance of shareholder approval obtained for material RPT

Whether 2 Details of non compliance of RPT entered into pursuant to omnibus approval have been reviewed by audit committee

Disclosure Disclosure notes on quarterly formats for compliance report on corporate governance

Disclosure of notes of material transaction with related party

[Home](#)[Validate](#)

Annexure 1		
VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 <b>a. Audit Committee</b>	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. <b>b. Nomination &amp; remuneration committee</b>	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. <b>c. Stakeholders relationship committee</b>	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. <b>d. Risk management committee (applicable to the top 1000 listed entities)</b>	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	<b>Any comments/observations/advice of Board of Directors may be mentioned here:</b>	<a href="#">Add Notes</a>

[Prev](#)[N](#)

Annexure 1		
Sr	Subject	Compliance status
1	Name of signatory	Jagdishkumar Bhagvandas Patel
2	Designation	Managing Director



[Home](#)[Validate](#)

### Signatory Details

Name of signatory	Jagdishkumar Bhagvandas Patel
Designation of person	Managing Director
Place	Mumbai
Date	03-07-2023

[Prev](#)